Section	PROGRAM	
Policy Name	NEW COURSE APPROVALS	603

Board Approved: February 22, 2012 *March 12, 1999*	*Reviewed: January 30, 2012* *June 20, 2006*	*Review By: December 2017*

POLICY

The Superior-Greenstone District School Board supports the broadest possible program in its schools but the introduction of any course not presently offered, or the non-traditional delivery of an existing course, must have the prior approval of the Board.

PROCEDURES

1.0 Initial Step

In the consideration of new course offerings, or non-traditional delivery of an existing course, the appropriate Supervisory Officer must be consulted and advised PRIOR TO ANY ACTION.

2.0 Ministry

The requirements of the Ministry of Education and Training with regard to program must be met.

3.0 Impact

The School Principal shall document for the Supervisory Officer's consideration any costs, staffing requirements, equipment requirements, facility requirements, supplies, texts, etc.

4.0 Authority to Approve

The Supervisory Officer shall have the authority to grant approval for courses which meet Ministry requirements AND which have no additional "costs" identified.

5.0 Board Approval

Where additional costs are associated with a proposal, or a non-traditional delivery is proposed, or a course is considered "experimental" within the Ministry guidelines, then Board approval shall be required.