

IMPROVEMENT PLAN:

If a teacher receives an *Unsatisfactory* rating then the principal, with input from the teacher, must prepare and implement a plan within 15 school days.

The plan must set out the steps and actions that the new teacher should take to improve his or her performance.

The teacher can comment on the improvement plan (optional).

LOG of TEACHING PRACTICE: (optional form but very helpful in tracking development of competencies for any new teacher, plus highly recommended for a strategy on an enrichment or improvement plan)

A vehicle for chronicling noteworthy examples of teaching and learning events as they occur.

Can show areas of strength and growth, promote personal reflection, and professional dialogue.

Entries are restricted to facts so the data is objective.

Analysis and interpretation follow the collection of data.

Principals and