

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Section HUMAN RESOURCES 725

Management Guideline CONFIDENTIALITY OF MEDICAL RECORDS

Applicable Policy

Board Approved: November 16, 2021

Reviewed: September 14, 2021

Review By: December 2026

PURPOSE

To provide direction and information regarding the management of the Superior Greenstone District School Board employee confidential medical records.

OPERATING PROCEDURES

1. Responsibilities

Responsibilities of the Disability and Wellness Administrator or designate:

- i. Employee medical records received by the Disability and Wellness Administrator, or designate, are kept in strictest confidence by the Disability and Wellness Administrator or designate.
- ii.

